

24-Hour Notice of Intent to Enter Premise

To: _____ (“Tenants”)

Street Address _____ Unit/Apt# _____

City _____ State _____ Zip Code _____ (“Premises”)

Dear Tenants:

Please be advised that the Owner/Agent or Owner's/Agent's employee(s) will enter the above named Premises on or about (Date/time) _____, 20____, during normal business hours for the following reasons:

- To make necessary or requested repair(s) and/or improvement(s);
- To assess the need for repairs;
- To inspect the premises for damage;
- To exhibit the premises to:
 - a prospective tenant;
 - workers and/or contractors
 - other:

If you have any questions or need additional information, please call us at _____. We can also be reached by email at _____.

Owner/Agent: _____ Date: _____